

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

November 16, 2016

The Board of Trustees of Vernon College met on Wednesday, November 16, 2016, at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas, with the following present: Mr. Norman Brints, Vice-Chairman; and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mrs. Joanie Rogers, and Mrs. Anne Spears. Absent were Dr. Todd Smith, Chairman, and Mr. Irl Holt.

Others present were Dr. Dusty R. Johnston, President and Deans Garry David, Joe Hite, and Jim Nordone. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mr. Kevin Holland, Director of Campus Police; Christina Feldman, Director of Continuing Education; Mrs. Ivy Harris, ERP/SIS Coordinator; Ms. Criquett Lehman, Director of Quality Enhancement; Mrs. Amanda Raines, Director of Admissions & Records; Mrs. Rachel White, Coordinator of Recruiting; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Mindi Flynn, General Ledger Accountant, and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. Charlie Smith from *Lincoln Clean Energy* and Mr. Daniel Walker from the *Vernon Daily Record*.

Vice- Chairman Brints called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Ferguson made the motion, seconded by Mrs. Rogers, to approve the Consent Agenda containing the *Minutes of the October 19, 2016 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A – Dean David presented the *Financial and Investment Reports as of October 31, 2016*. Mrs. Spears made the motion, seconded by Mr. Ferguson, to approve the report as presented. The motion carried unanimously.

Action Item B – Mr. Ferguson made the motion, seconded by Mrs. Spears, to approve the *2017-2021 Primary Goals and the 2017-2018 Priority Initiatives* as presented by Mrs. Harkey. The motion carried unanimously.

Action Item C – Mrs. Rogers made the motion, seconded by Mrs. Spears, to approve the *Spring 2017 Continuing Education and Workforce Training Schedule, and the Associate Dean of Instructional Services to set tuition and fees for any additional classes that may develop during the spring 2017 term* as presented by Christina Feldman. The motion carried unanimously.

Action Item D – Mr. Ferguson made the motion, seconded by Mrs. Spears to approve the *Revised Memorandum of Understanding between Vernon College and the Vernon College Foundation* presented by Ms. Alexander. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board Comments/Discussion – No comments were discussed.

Lincoln Clean Energy Windfarm Update – Mr. Charlie Smith with Lincoln Clean Energy presented the windfarm project phase two plans to the Board. Landowners are interested in the project so there will be additional abatement opportunity. The timeline for operation is a year from construction beginning early 2017. A draft of a written proposal from Lincoln Clean Energy will follow for Board discussion and approval.

Title III Grant update – Dean Nordone presented a video summarizing the \$2.3 million Title III Grant and stated he is proud to be a part of it. The video was produced at the request of the Department of Education’s Office of Postsecondary Improvement, Strengthening Institutions Program. A copy of the video was sent to our Title III Program Officer who was very pleased with it.

2015-16 Annual Action Plan Final Summary – Mrs. Harkey presented the Annual Action Plan Final Summary by stating it is the final summary of the Vernon College activities and objectives that the different components and department units of the College set out to achieve in 2015-16. The process, she explained, is specifically designed to meet the internal needs of the College and to address all of the criteria for SACSCOC.

Annual Report on Quality Enhancement Plan (QEP) – Ms. Lehman stated the Quality Enhancement Plan is a core requirement for SACSCOC to address student learning. She informed the Board of the ongoing strategies, assessments and promotions. She also gave an overview of the timeline for the project’s final approval and SACSCOC onsite visit in October 2018.

Counselor Appreciation Luncheon update – Dr. Johnston stated the counselor appreciation luncheon will be held Thursday, November 17 at the Century City Center location. Around 30 counselors from area high schools will attend. There will be an update at the next Board meeting.

Student Success Data Fact – Mrs. Harkey presented the Texas Higher Education Coordinating Board Strategic Plan 60x30TX 2015-2030 as the Student Success Data Fact. She added the plan included four goals:

- Overarching goal - 60x30 – At least 60% of Texans ages 25-34 will have a certificate or degree.
- Completion – At least 550,000 student in 2030 will complete a certificate, associate, bachelors, or master’s degree.
- Marketable Skills – All graduates from Texas public institutions of higher education will have completed programs with identified marketable skills.
- Student Debt – Undergraduate student loan debt will not exceed 60 percent of first-year wages.

ERP/SIS Update – Mrs. Harris noted that Dynamics GP are continuing to update the system that is installed on our server. The implementation team will have another system-specific training the first part of December. The go live date for the business office is still set for March 1, 2017. The rest of the employees will begin training starting at Spring Kickoff and will continue up until the go live date. The U4SM (student information system) is continuing to configure for Vernon College’s specific needs.

Vernon College Preview Day update – Mrs. White reported on the second annual Vernon College preview day. She stated seniors from the entire service area were invited. Twelve schools participated with about 270 perspective students in attendance plus school counselors, sponsors and some parents. This year, additional programs including Agriculture, Automotive, Cosmetology, and Nursing, were added to the career and technical education programs presented last year including Financial Aid, Admissions, Student Services and Housing. Three scholarships were also awarded. Dr. Johnston added that Rachel is the new Coordinator of Recruiting and is doing an excellent job.

Volleyball Team/Regional Tournament update – Dr. Johnston reported Vernon College went to the regional tournament and played hard. Hill College ended up winning the tournament ending the season 11-1. The tournament was hosted by Texas Wesley University in Ft. Worth.

Dr. Johnston presented the Reminder of Upcoming Events –

- Vernon College Annual Turkey Trot – Wednesday, November 16, 2016 2:30 pm – King Gym – Vernon Campus
- Vernon College Theatre Ensemble production “A Sleeping Country” – Thursday, November 17 thru Saturday, November 19, 2016 8:00 pm – Free Admission – donations of a non-perishable food item will be accepted – Osborne Administration Building Auditorium
- Vernon College Winter Choral Concert – Tuesday, November 29, 7:00 pm – Osborne Administration Building Auditorium
- SACSCOC Annual Conference – December 3-6, 2016 – Atlanta, Georgia
- Vernon College Board of Trustees meeting – Wednesday, December 14, 2016 11:30 am

- Campuses Close for Christmas Holiday – Friday, December 16, 2016 12:00 noon

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the minutes from the Vernon College Faculty Senate meeting.


Mr. Ferguson made the motion, seconded by Mrs. Spears, to approve the Vernon College Personnel Changes as recommended by the president and detailed on item 6 personnel information sheet. The motion carried unanimously.

Mr. Ferguson made the motion, seconded by Mrs. Pennington, to go into Closed Session at 12:40 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Mr. Ferguson made the motion, seconded by Mrs. Rogers, to reconvene in Open Session at 1:00 p.m. The motion carried unanimously.

Action Taken: None

There being no further business, Mr. Brints adjourned the meeting at 1:03 p.m.



Mr. Norman Brints, Vice-Chairman



Mrs. Vicki Pennington, Secretary